

# Meeting minutes

Tuesday, February 28, 2023 1:51 PM



## West Irondequoit Teaching Learning Center

Policy Board Meeting

April 20, 2023

In person location for the TLC at 45 Cooper Road Rochester, NY

The meeting was called to order by C. Young at 3:33 p.m.

**Minutes** recorded by: Melissa Pollet-Swidorski

**In attendance (at TLC):** Steve Johnson, Jim Czadzeck, Corey Kurz, Michelle Flood, Sara Edell, Christina Miga, Matt Metras, Janine Sciarabba, Casey Wagner, Melissa Pollet-Swidorski, Maureen Elliot, MaryAlice Behrens, Katrina Arndt, Cara Lewis, Joshua Desilet, Julie Pfenninger, Rosa Vargas-Cronin, Jamie Wixson,

**Absent:** Amanda Tabor, Christine Baker-Marriage, Taylor Lanham, Maria Behncke,

**Others Present:** Cecilia Young, TLC Director

**Old Business: (Quorum is 12 members, not including Cecilia)**

**The quorum is present.**

### Topics:

Warm Welcome: What is one thing you are looking forward to in the next month?

**Motion to approve March Meeting Minutes: Maureen Elliot**

Second: Chrissy Miga

All in favor: Yes

*Motion carried*

*Director's Update:*

*Spending down the grant through budget transfer*

*FS-10A: move from professional salaries to supplies and materials (Cecilia discussed additional details for code 45 expenditure. Book costs detailed total to \$546.16.)*

SUBTOTAL		EXPLANATION (Provide same detail as required in FS-10 Budget)	SUBTOTAL INCREASE	SUBTOTAL DECREASE
15	Professional Salaries	Decrease this code due to fewer facilitators who were unable to run courses due to outside factors. There were also fewer pineapple walks due to lack of sub coverage. As a result, we didn't pay all the anticipated facilitator fees.		546
45	Supplies & Materials	Increase this cost to pay for books for facilitators to start working on creating courses for next year AND to provide participants with books before they leave for the summer. Two of the books will serve as resources for the facilitators and 3 to investigate how they can be used in PL next year. See additional detail for code 45 on the next page.	546	

Additional details for code 45 expenditure. Book costs detailed below total to \$546.16

**Focus area 1 (ELA):** 4 Copies of **The Anti-Racist Writing Workshop: How To Decolonize the Creative Classroom** by Felicia Rose Chavez for participants to start reading as the course will take place over the summer 4\* \$16.19= **\$64.76**

1 copy of **Shifting the Balance: 6 Ways to bring the Science of Reading into the Balanced Literacy Classroom** by Jan Burkins and Kari Yates to use to help facilitators plan for sessions next year/ add to the library 1\* 23.99= **\$23.99**

**Focus area 18 (Optimizing Student Learning Environments):** 11 copies of **The Savvy Ally 2<sup>nd</sup> edition** by Jeannie Gainsberg for facilitator to start creating and participants to start reading 11\*\$19= **\$209**

1 copy of **Five Paths of Student Engagement: Blazing the Trail to Learning and Success (Your Guide to Promoting Active Engagement in the Classroom and Improving Student Learning)** by Dennis Shirley and Andy Hargreaves to see if this could be another possible book study as student engagement was requested in our needs assessment for next year. 1\*37.10= **\$37.10**

**Focus area 8 (diverse learners):** 1 copy of **Mindful of race: Transforming Racism from the inside out** by Ruth King to use as a tool in the anti- racist writing workshop AND to see if this could be another possible book study 1\* 14.69= **\$14.69**

1 copy of **The Mindful Classroom: Constructive Conversations on Race, Identity, and Justice** By Tru Leverette to use as a resource for facilitators who run sessions related to these ideas 1\* 79.18= **\$79.18**

5 Copies of **Thrivers: The Surprising Reasons Why Some Kids Struggle and Others Shine** by Michele Borba for facilitator to start creating and participants to start reading. 5\*17.49=**87.45**

**Focus area 7 (Technology):** 1 copy of **UDL Now!: A Teacher's Guide to Applying Universal Design for Learning 3rd ed. Edition** by Katie Novak and George Couros to see if this could be another possible book study as UDL was requested in our needs assessment for next year. 1\*29.99= **\$29.99**

**Motion to approve FSA-10A:** Jim Czadzek

Second: Dr. Katrina Arndt

All in favor: Yes

*Motion carried*

Grant 2023-2024

Review of Program Feedback Data (groups assessed key takeaways from professional learning and effectiveness of programs, as well as any data from the programs throughout the school year)

Groups found that overall feedback was positive.

PLC- group shared that all participants had really positive reviews-- we should continue to support these next year AND promote

Staff wellness- positive reviews, it is noted that time of the workshops shifted based on participant feedback and it is meeting a need that staff have. This should continue next year

Mentor coaching PL- was 50% in person and 50% asynchronous- there were really positive comments regarding the "writing a note" to their mentee and how that helped with their relationship and when thinking about providing feedback.

Fostering Resilient Learners Asynchronous book study- participants noting that they were able to immediately use the knowledge gained from this book study and appreciated the asynchronous nature of the course.

Cecilia shared the FS-10 with known amounts for next year and then asked for PB to consider other professional learning opportunities. Cecilia will take feedback to help revise the grant for the board to review next year.

Takeaways from discussion- try to keep what is included so far on the FS-10, support as many conferences as possible, maybe increase the number of pineapple/ ghost walks and promote them more in the fall as options.

#### Upcoming Sessions

Good Talk

Ride the Waves of Change

Supporting and Teaching Students with Challenging Behaviors

Follow Up from LETRS Training

Planning Asynchronous community building

### **Adjournment**

Motion to adjourn: Melissa Pollet-Swidorski

Second by – Dr. Katrina Arndt

All in favor: all

**Motion carried**